



## KIDS FIRST HEALTH CARE

### Job Description

<b>Job title</b>	School Based Health Center Middle School Nurse Practitioner
<b>Reports to</b>	Medical Director
<b>Program/Department</b>	Clinical
<b>Employment Type</b>	Exempt, PT/10 months of the year

### Job purpose

The Pediatric Nurse Practitioner is responsible for providing outpatient diagnostic, treatment, and preventive health care services; management of chronic illness; utilizing appropriate referrals and consultation to staff physician and community specialists; health education to patients. This position is a school year position specific to 2 middle schools in Adams 14 school district. This role will utilize the NP responsibilities and apply to the students within the school as well as include some hours at our community clinic in Commerce City.

### Duties and responsibilities

1. Provides comprehensive health care services to all patients, including but not limited to, well-child care, acute care and chronic care-
2. Provides patient and family education to promote wellness, to prevent health problems, and to maintain current health status as well as intervene in acute or chronic illness states.
3. Coordinates client care with other community professionals and organizations for optimal care.
4. Works collaboratively with supervising pediatrician, assistant medical director, clinic management team and other nurse practitioners.
5. Works collaboratively with school and school district to determine student needs and align clinic care and offerings accordingly.
6. Participates in the chart audit process as specified in the quality improvement program.
7. Participates in planning of clinic provider schedule to ensure clinic coverage.
8. Provides input into decision-making process by attending provider and clinic staff meetings.
9. Assists in developing goals and objectives for the program including quality improvement.
10. Participates in problem solving of issues and concerns affecting the pediatric/adolescent program.
11. Maintains current continuing educational hours, certification, and licensure.
12. Participates in call coverage 4-6 weeks out of the year to handle more urgent needs of clinic patients and vaccine related storage issues as they might arise.

### Qualifications

**Required**

- Colorado pediatric or family nurse practitioner licensure. May be pending and completed within first year of employment.
- Board certification
- CPR certification
- DEA and Full Prescriptive Authority
- All Certifications and Licenses must be kept current as a condition of continued employment.

**Preferred**

- Minimum of 2 years experience as an NP in pediatrics.
- Bilingual or comfort in speaking in Spanish with patients and families.

**Physical requirements**

- While performing the duties of this job, the employee is regularly required to, stand, sit; talk, hear, and use hands and fingers to operate a computer and telephone keyboard reach, stoop kneel to install computer equipment
- Specific vision abilities required by this job include close vision requirements due to computer work
- Light to moderate lifting is required

**Standard Requirements**

- Knowledge of medical principles and procedures.
- Ability to communicate effectively in both written and verbal form.
- Ability to contribute to the development of staff by identifying learning needs and assisting with those needs.
- Ability to work independently as well as collaboratively with other providers.
- Basic Computer Skills

**Direct reports**

None

<b>Approved by:</b>	
<b>Date approved:</b>	
<b>Reviewed:</b>	